

Preparedness Phase: No community transmission, no reported COVID19 positive individuals in the building

Intensify Cleaning and Disinfection Efforts

- Routinely clean and disinfect surfaces and objects that are frequently touched. This may include cleaning objects/surfaces not ordinarily cleaned daily (e.g., doorknobs, light switches, classroom sink handles, countertops). Clean with the cleaners typically used. Use EPA-approved cleaning products according to the directions on the label.
- If surfaces are dirty, they will be cleaned using a detergent or soap and water prior to disinfection.
- Provide EPA-registered disposable wipes to teachers and staff that want to be helpful so that commonly used surfaces (e.g., keyboards, desks, remote controls) can be wiped down before and after use.
- Ensure adequate supplies to support cleaning and disinfection practices. Many cleaning products are on backorder with District suppliers but an adequate supply is currently on hand.

Cleaning and Disinfecting Materials

The District will use EPA-registered disinfectants and cleaners using manufacturers' recommendation. Approved products being used include but are not limited to the following:

- Clorox multi surface disinfectant
- Clorox clean up disinfectant
- Lysol Multi surface disinfectant spray
- Clorox Pro total 360
- Oxivir wipes and solution
- Ecolab Neutral disinfectant
- Diluted household bleach (5 tablespoons (1/3rd cup) bleach per gallon of water or 4 teaspoons bleach per quart of water).

Currently, there are 10 Clorox 360(CLX1100) Electrostatic Sprayers and Disinfectant Cleaners.

Actionable Phase: A COVID19 Positive Individual(s) is/are Identified in a School

- **Classroom closure** will be implemented in a school building regardless of community spread, if an infected person(s) has been identified by a positive COVID-19 test confirmed by the District's Chief School Physician. If this happens, in compliance with contact tracing protocols, the District's Health Services staff working with the Westchester County Department of Health (WCDOH) will follow WCDOH guidelines and directives. CDC recommends and the District will commence with the following procedures:
 - All of the areas where the individual(s) spent time will be appropriately cleaned and disinfected according to current CDC and NYSDOH guidelines the evening we have a confirmed case and/or over the weekend.
 - Cleaning staff will clean and disinfect all areas (e.g., offices, bathrooms, and common areas) used by the ill person(s), focusing especially on frequently touched surfaces.

Actionable Phase: A COVID19 Positive Individual(s) is/are Identified in a School

➤ **Short-term building closure** will be implemented regardless of community spread, if infected persons have been identified by positive COVID-19 tests confirmed by the District's Chief School Physician. If this happens, in compliance with contact tracing protocols, the District's Health Services staff working with the Westchester County Department of Health (WCDOH) will follow WCDOH guidelines and directives. CDC recommends and the District will commence with the following procedures:

- School will be closed to students and non-essential staff for the number of days designated by the Superintendent of Schools in consultation with WCDOH. Essential staff will have access, as necessary, to the facility.

Clean and disinfect thoroughly:

- Close off areas used by the individuals with COVID-19, follow CDC guideline for cleaning and disinfection. Open outside doors and windows to increase air circulation in the area. If possible, wait up to 24 hours before beginning cleaning and disinfection.

Potential Cleaning by Outside Parties

On February 9, 2020, the District approved an Emergency Declaration for the District to retain the services of firms who specialize in the sanitizing of facilities, in the event the District should require assistance in handling the added sanitizing workload and/or in preparation of a District decision not to self-perform the sanitizing of its facilities.

COVID19 Daily Cleaning Protocols.

- Clean and sanitize at least twice per school day all bathrooms, high touch surfaces e.g. door knobs, railings, switch plates, etc.
- Repeat nightly and includes desks.
- Wednesdays clean and disinfect entire building including gyms, auditorium, cafeterias, etc.
- Friday evenings clean and disinfect entire building.
- Breakfast and lunch served in the cafeterias: Food Services clean the tables, kitchen serving areas. Custodians sweep and clean (mop) floors, remove garbage. In classrooms, custodians set out garbage receptacles in hallways, clean all spills, remove garbage and disinfect as needed.

Cleaning Products

All products used for cleaning comply with NYS Chapter 584 of the Laws of 2005 - New York State Green Cleaning Law and currently include the following.

Daily Cleaning Products:

- Diversy Raindance Neutral Cleaner (Floors)
- Diversy Morning Mist bathroom cleaning
- Diversy Glance glass cleaner
- Diversy Breakdown Odor Eliminator

Sanitizing Products:

- EcoLab Peroxide Multi Surface Cleaner and Disinfectant (wipes)
- EcoLab A-456 Peroxide (mix for electrostatic sanitizing wands)
- Oxivir wipes
- Clorox 360 electrostatic spray

Cleaning products and Globally Harmonized System of Classification and Labeling of Chemicals Safety Data Sheets are available on the District's Reopening September 2020 website Guidance Documents, Facilities Reports.